Using Google Apps for teaching at the UOC

Things that we can do

Glossary

- A best practices website on the use of Google apps created for the affiliated teaching staff.

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- Product-driven learning.

- Interactive presentations, minutes, etc., so several files can be used collaboratively and simultaneously.

- Synchronous presentations, minutes, etc., so several files can be used collaboratively and simultaneously.

- Documents: an application for creating and editing files in word processing format. It includes a spell checker, a dictionary, and text formatting tools, and it can be used collaboratively to make notes, edit documents, add comments, and type text. It is particularly useful for teaching projects or draft reports with graphical, visual format. It can integrate text and images, charts, diagrams, and other visual elements as well as audio, video, and files from external sources.

- Spreadsheets: an application for creating and editing files in a spreadsheet format. It enables several users to share files and to collaborate on a project, with simultaneous editing and saving of changes on a timesharing basis.

- Forms: an application for creating and publishing web forms. It enables users to create, share, and publish web forms that can be filled out by others. It also enables automated generation of reports or records.

- Google Sites: a tool for creating web publishing solutions. It can be used primarily to make web pages, explain ideas, present projects, or draft reports with graphical, visual format. It can integrate text, images, charts, diagrams, and other visual elements as well as audio, video, and files from external sources.

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- Discussion environment for student teams.

- Discussion forum for faculty members.

- Q&A forum with input from an internship community.

- Moodle, an open-source learning management system.

- Groups: an application for creating and managing virtual learning communities. It enables groups to take part in synchronous presentations, informal conversations, and as lists; it can be accessed as a complement from other applications.

- Keep: an application that can be used to create and manage digital portfolios and put them on the calendar; it can be accessed as a complement from other applications.

- コンペティン: an open-source, free, and self-governed communication and collaboration system for creating different types of events, from conventional discussion forums to collaborative websites, virtual classrooms, surveys, and questionnaires.

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